

Today's Date: _____

Village of Cassville

Application for Tourist Rooming House Permit

Please Submit Payment and Application to:

Village of Cassville
Attn: TRH Application
100 W Amelia Street
PO Box 171
Cassville, WI 53806

<u>Fees</u>	
<input type="checkbox"/> Initial Application	\$100
<input type="checkbox"/> Annual Renewal	\$100
<input type="checkbox"/> Late Fee	\$50
Total:	_____

For the period of _____ 20____, to June 30, 20____

Wisconsin DATCP TRH License Number: _____

Wisconsin DOR Seller's Permit Number: _____

Licensee Name on State Licenses: _____

Licensee Mailing Address: _____

City: _____ State: _____ Zip: _____

Name of Property Owner: _____

Address of Property Owner: _____

City: _____ State: _____ Zip: _____

Telephone No. (____) ____ - _____ Email: _____

Name of Property Manager or Agent: _____

Address of Property Manager: _____

City: _____ State: _____ Zip: _____

Telephone No. (____) ____ - _____ Email: _____

WI Driver's License/ID: _____ Expires: _____

Property Address of Tourist Rooming House: _____

Number of Rental Units in Building (single/ duplex): _____ Onsite Parking Spaces: _____

Number of Bedrooms in each rental unit: _____ Maximum Occupancy in each rental unit: _____

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Application for Tourist Rooming House Permit

The following must be attached to all new applications before they can be processed:

- Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)
TRH License
 - Wisconsin Department of Revenue Sales and Use Tax Permit
 - Proof of Insurance (*including name of insurance company*)
 - Floor Plan and Maximum Requested Occupancy
 - Site Plan, including available onsite parking
 - Copy of Property Rules for Tenants/Guests
-

The following must be attached to all renewals before they can be processed:

***** Renewals are required to be submitted each year *****

- Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)
TRH License
- Proof of Insurance (*including name of insurance company*)

If there are any changes to the following from the previous application/renewal, they must be attached as well:

- Wisconsin Department of Revenue Sales and Use Tax Permit
 - Floor Plan and Maximum Requested Occupancy
 - Site Plan, including available onsite parking
 - Copy of Property Rules for Tenants/Guests
-

For Village Use Only: Application Approved _____ Denied _____ Date _____