

CASSVILLE VILLAGE BOARD MEETING  
September 12, 2016

President Williams called the regular meeting of the Cassville Village Board to order at 7:00 p.m. Roll call—Williams, Vogt, Harbaugh, Lau, Cooper and Ralph-present; Hauk-absent. Also in attendance were Attorney Glass, Chief McDonald, Clerk-Marlene Esser, Street Supervisor-Dion Nemitz, Utility Supervisor-Josh Mergen, Bart Nies of Delta 3 Engineering, Steve Kirschbaum, Donna Thiesen and Richard Markham.

Ralph made a motion to approve the minutes of the August 8<sup>th</sup> and 10<sup>th</sup> meetings, second by Cooper; motion carried. Lau made a motion to approve the vouchers for payment; it was seconded by Ralph; motion carried.

Bart Nies of Delta 3 Engineering presented the final Portzen Construction Payment Application #14 for the Wastewater Treatment Plant for a total amount of \$104,359.80. Bart stated that some landscaping needs to be completed and the Village will have a year warranty. This payment, along with incurred engineering costs and miscellaneous billing, will be paid with DNR funding. Approval of Portzen Construction Pay Application was made on a motion by Ralph and second by Vogt. Roll call vote: Harbaugh-yes; Hauk-absent; Vogt-yes; Lau-yes; Williams-yes; Cooper-yes; Ralph-yes; motion carried.

Bart stated the bid opening for Front Street Utility Extension Project was held on August 18<sup>th</sup> with four companies bidding the project. The low bid was \$59,982.00 from Iowa Grant Trucking. He said that the seal coating would not be completed this year and the Village Board may consider having the paving done with the Wyota Street project in 2017. After discussion, Ralph made a motion to award the Front Street Utility Extension Project to Iowa Grant Trucking and Vogt seconded it. Roll call vote: Vogt-yes; Lau-yes; Williams-yes; Harbaugh-yes; Cooper-yes; Hauk-absent; Ralph-yes; motion carried.

Bart presented the cost estimate for the proposed Wyota Street Improvements from Bluff to Amelia Street. The estimated total construction is \$378,825.00. Discussion was held concerning location of the water main, guard rail and sidewalk replacement and possible bridge abutment removal, excavation and rip rap. Surveying would take place in October and bids would be let out early next year. Bart estimates the 12-week project will extend into the 2017 summer. The pool entrance on Amelia Street would be utilized for car traffic and walkers could continue to use Dewey Street. Ralph made a motion to proceed with the Wyota Street Improvement project Cooper seconded it. Roll call vote: Lau-yes; Vogt-yes; Harbaugh-yes; Williams-yes; Hauk-absent; Ralph-yes; Cooper-yes; motion carried.

Street/Utility Report:

Mergen stated that he has received a quote for electrical breakers for the Well and will obtain another quote.

Bart explained that the centrifugal pumps at the Wisconsin Street lift station are approximately 50 years old. They are located in a dry pit and require confined space entrance if repair work is needed. Nemitz stated that with the staff reduction, that there are not enough employees to safely enter for repair work. Bart said that submersible pumps, that can be pulled out for any repairs, would cost approximately \$150,000. If engineered with the Wyota Street Project, there could be some cost savings. Bart will do cost estimates for submersible pump replacement and possible rehab of the current pumps and present them at the October meeting.

Tourism and Promotion Report:

In Hauk's absence, approval of the Tourism report was made with a motion by Cooper, second by Ralph and carried on a voice vote. Williams announced that the next Community event will be 'Save and Spooky' Halloween. Discussion was held concerning 'Christmas in Cassville' being changed to Thanksgiving weekend. Harbaugh stated that due to it being deer hunting weekend that Santa will not be at the Fire Station or Library.

President Report:

President Williams stated that Dr. Dave Opperman is interested in renting part of the Tranchita Building to open a chiropractor business for 2 days a week. Williams is recommending that the Village give Dr. Opperman the same offer as Dr. Dave Whitty had previously been given. Ralph made a motion to offer a one-year rent free lease to Dr. Dave and Michelle Opperman stating that the renters pay the utilities and the Village will be responsible for the upkeep. Cooper seconded it. Roll call vote: Harbaugh-yes; Hauk-absent; Vogt-yes; Lau-yes; Williams-yes; Cooper-yes; Ralph-yes; motion carried.

After discussion, Board members concurred to remain with the present insurance companies.

Ralph made a motion to change the October and November meeting dates to the 3<sup>rd</sup> Mondays of the month as requested by the Clerk. It was seconded by Cooper and carried by voice vote.

Board members were given copies of the 2017 preliminary budgets. The Village revenue is not complete yet because estimated Shared Revenue and Utility Tax Payment have not yet been received. Suggestions made were to increase boat launch passes, Park Preservation and Car Cruise committee contributing more for repair and maintenance in Riverside Park, Harbor Commission paying for Street employee and equipment use for ferry landing work and cutting

budgets for non-emergency Village Departments. The Clerk requested that members look over the budgets and if they have any questions to contact her.

Committee Reports:

Recreation—Ralph reported that the Swimming Pool has closed for the season. The pool report will be available in October.

Buildings—Cooper reported that a concerned citizen asked about 'no smoking' and 'firearms prohibited' at the swimming pool, street shop and wastewater treatment facility. Ralph stated that no smoking is part of the pool rules. The Board concurred that the shop and treatment facility are not open to the public so therefore only employees are allowed; others entering are trespassing.

Park—Vogt stated that the Park Preservation went well. Someone had asked about bat houses at Riverside Park and Vogt will check into it.

Zoning, Licenses & Ordinances—A motion was made by Lau to grant a Temporary Class "B" License to St. Charles Parish on September 17<sup>th</sup> and 18<sup>th</sup> for Fall Festival activities with a seconded by Cooper; motion carried. Lau made a motion to grant operator licenses to Katelyn Borcharding and Shania Peacock and a second was made by Ralph; motion carried.

Airport—Williams stated that plans are proceeding for airport lighting.

Other Items for Future Consideration of the Board:

Donna Thiesen asked about property maintenance and stated that some properties are in disarray. She questioned what more could be done. Attorney Glass and Chief McDonald stated that previously citations were given but, in most cases, to no avail.

Steve Kirschbaum questioned who was in charge of maintaining the Village website because it is very outdated. He was advised that the Tourism Coordinator, Katie Hauk, is the contact person and makes the changes.

Clerk-Treasurer Report:

Village cash on hand after vouchers-\$1,756,540; Utility cash on hand after vouchers-\$658,500.

Lau made a motion to adjourn, second by Ralph; motion carried and the meeting adjourned.

Marlene Esser, Clerk