

CASSVILLE VILLAGE BOARD MEETING
October 8, 2018

President Williams called the regular meeting of the Cassville Village Board to order at 7:00 p.m. Roll call—Williams, Lau, Hampton, Vogt, Harbaugh and Hauk—all present. Also in attendance were Attorney Glass, Clerk/ Tourism Coordinator -Jen Schmitz, Police Chief-Brent McDonald, Street Supervisor-Dion Nemitz, Utility Supervisor-Josh Mergen, Donna Thiesen, Ron Kelley, Jane Bernhardt, Delta 3 Engineering representative- Jordan Fure, Lindsay Stratton, Katie Lau, Tammi Droessler, Doris Churchill, Richard Markham, Susan Krause, Kyle Kinyon, Kendra Rouse, Caden Kartman, Moria Kasper-Thiesen, and Donna Peterson.

Lau made a motion to approve the minutes of the September 10th meeting, second by Hampton; motion carried. A motion was made by Harbaugh to approve the vouchers for payment, Lau seconded it; motion carried.

Delta 3 Engineering: Jordan Fure

Delta 3 Engineering representative, Jordan Fure presented Temperley Excavating Inc. Payment Application #4 for the 2018 Capital Improvements on Bluff/Penn Street. Since last meeting services and laterals are in and extra water main on Schaal Court installed. Items completed this month include cutting into the street for concrete and asphalt preparation. Fure stated Temperley is on schedule to meet their due date. Harbaugh made a motion to approve payment of \$38,963.30 to Temperley, with a second by Hauk. Roll call vote: Lau-yes; Hampton-yes; Harbaugh-yes; Hauk-yes; Vogt-yes; Williams-yes. Motion carried.

Fure also presented boat pier resolution 2018-04. Delta 3 Engineering has submitted the permits to the DNR. Fure requested a resolution to allow Delta 3 Engineering to move forward with the grant application. Hampton made a motion to allow Delta 3 Engineering move forward with handling the grant application, with a second by Hauk. Roll call vote: Lau-yes; Hampton-yes; Harbaugh-no; Hauk-yes; Vogt-yes; Williams-yes. Motion carried.

Dog park: Susan Krause

A presentation was made by Kyle Kinyon, Kendra Rouse, Caden Kartman, Moria Kasper-Thiesen, and Susan Krause regarding the possibility of dog park within the Village. Discussion was held regarding location, fencing, maintenance, water and liability. Prior to the 11/2018 Board meeting Attorney Glass will look into the Village's liability, and Susan Krause will check with other area municipalities with dog parks regarding their liability.

Street/Utility Report: Utility Supervisor- Josh Mergen

Mergen reported that they are on track to pull the old pump and motor at the well on 10/29/18, and replace it with a temporary pump. At this time he is estimating at least a two week rebuild time. Mergen stated the new pump and motor will be compatible with the old system.

Regarding airport fencing, the board was in favor of Williams obtaining estimates to start rebuilding the fencing, which would include some clearing of trees.

Tourism and Promotion Report: Tourism Coordinator - Schmitz

Schmitz provided copies of the monthly tourism and financial reports to board members. During 9/2018 she attended Friends of Stonefield, Village Board, and Cassville Tourism meetings. The webcam at the Car Ferry Landing is being placed on hold, due to the possibility of other outside funding. A payment request was submitted to the UW-Extension for the request of approved grant funds for the water Volleyball that was held on 7/21/18. Welcome signs will be installed during 1/2019. Vogt made a motion to accept the Promotion report, with a second by Lau; motion carried.

President's Report: Williams

Due to Veteran's Day being observed on 11/12/18, Williams requested the that Board consider changing the date of the 11/2018 monthly board meeting, which will also include the 2019 Budget Hearing. Discussion was held regarding a date that was the best possible scheduling fit. The 11/2018 Village Board meeting will be held on Tuesday, 11/13/18. The meeting will begin with the 2019 Budget Hearing at 6:45p.m.

Discussion was held regarding the 2019 proposed Village and Utility budgets. Shared revenue is down by \$60,000. The 2019 proposed Village and Utility budgets will be further discussed during the Budget Hearing on 11/13/18.

The Board reviewed the 2019 Assessor's contract. Currently the Village is in contact with Associated Appraisal Consultants, who recently requested a renewed agreement for maintenance assessment services for the Village. There is a significant increase from what the Village paid Associated Appraisal for 2018 services verses what is requested for 2019, 2020, 2021, and 2022. When Associated Appraisal was questioned about the substantial increase, they stated they can no longer provide assessment services for the prior amount and continue to operate their business at a loss. The Board agreed that the Village will look into other Assessors, and request quotes for services during 2019, 2020, 2021, and 2022 to compare the information gathered against what Associated Appraisal is offering.

On 9/17/18 the Village was mailed an engagement letter for the audit services provided by Johnson Block and Company which includes the general, water, sewer, and ferry accounts, along with report preparation. The increase in cost from 2018-2019 will be \$650, and then the

increase in cost from 2019-2020 will be \$440. Vogt made a motion to accept the engagement letter received from Johnson Block and Company, with a second by Lau. Roll call vote: Lau-yes; Hampton-yes; Harbaugh-yes; Hauk-yes; Vogt-yes; Williams-yes. Motion carried

Tri-Cor Insurance has offered the Village an insurance rider for CyberSolutions. Discussion was held regarding type of coverage provided and if the coverage would protect against theft of community members financial information. Utility Supervisor- Mergen wanted to know if the coverage would offer protection for the water, sewer, and well network. This was tabled for the 11/2018 meeting.

The Village employee manual has been updated.

At 8:20p.m. Hampton made a motion, with a second by Hauk and the motion carried by voice vote to Convene to Closed Session Pursuant to Section 19.85(1)(c) of the WI Stat. for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to review a possible wage increase for all Village employees.

At 8:29p.m. Hampton made a motion to return to Open Session and Harbaugh seconded it; motion carried.

Hauk made a motion to approve a 3% wage increase for all Village employees effective 1/2019, with a second by Lau. Roll call vote: Lau-yes; Hampton-yes; Harbaugh-yes; Hauk-yes; Vogt-yes; Williams-yes. Motion carried

Lau made a motion for Denise Ploessl to fulfill Dan Cooper's Village Board term , with a second by Hampton. Roll call vote: Lau-yes; Hampton-yes; Harbaugh-yes; Hauk-yes; Vogt-yes; Williams-yes. Motion carried

Police Report: Police Chief-Brent McDonald

McDonald – no report. Regarding the drowning that took place on the Iowa side of the river, McDonald stated Clayton County Iowa is in charge of the recovery efforts, but that the Village is fully supporting their efforts.

Attorney Report: Attorney Daniel Glass

Glass drafted an amendment to Chapters 2 and 3 of the Village ordinances. Glass recommended updating 3.07 Emergency Management. At the 11/2018 meeting the Board will be asked to adopt the revisions for the ordinances found in Chapters 2 and 3.

Committee Reports: Hampton

Pool report – Hampton reported a loss of -\$25,828 for the 2018 season.

Library – Hampton reported a lovely open house was held for Susan Uppena's retirement and to welcome Marie McGinnis.

Buildings: Cooper - no report

Park: Vogt - no report

Zoning, License & Ordinances: Lau - no report

Streets: Harbaugh

A private citizen may be donating funds for trimming/removal of trees in the park. Discussion was held regarding the relocation of an Indian statue recently donated to the Village.

Airport and Finance: Williams

A first draft letter was presented to the Board regarding notifying Jack Oak homeowners of repairing the airport fence. Discussion was held and it was decided that each Board member will be provided a copy of the draft letter, and will update with their own recommended edits for the 11/2018 meeting.

Water and Sewer: Hauk - no report

Clerk-Treasurer: Schmitz

The financial report was presented as follows: Village cash on hand after vouchers \$2,012, 925 and Utility cash on hand after vouchers \$309,750. Hampton made a motion to accept the financial report as presented, with a second by Lau; motion carried.

The meeting adjourned on a motion by Lau and a second by Hauk; motion carried.

Jen Schmitz, Clerk