

3-11-2019

CASSVILLE VILLAGE BOARD MEETING
Minutes
Municipal Building, Village Board Room
March 11, 2019 at 7:00 p.m.

A meeting of the Village Board of Trustees of the Village of Cassville was held on March 11, 2019 at 7:00 p.m. in the Board room of the Cassville Municipal building.

Village President Williams called the meeting to order at 7:00 p.m. and Clerk Schmitz recorded the minutes. Roll call: Harbaugh, Lau, Ploessl, Vogt, and Williams, - present. Hampton and Hauk were absent. Also, present were: Police Chief-Brent McDonald, Street Supervisor-Dion Nemitz, Utility Supervisor-Josh Mergen, Grant County Emergency Management Director -Steve Braun, and Delta 3 Engineering representative- Jordan Fure. Community members present - Isaac Okey, Ron Kelly, Richard Markham, Joy Blum, Barb Hildreth, Mary Perkins, Tom Vondrum, Shawn Schleicher, Nichole Glaser, Larry Lange, Jack Nicolay, Sue Krause, Peg Rewey, and Lon Spooner. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Harbaugh made a motion to approve the minutes of the February 11th Village Board meeting, second by Lau; motion carried.

A motion was made by Lau to approve the vouchers for payment, Harbaugh seconded it; motion carried.

President's Report (Williams) – Williams reminded the Board of Spring elections on Tuesday, April 2 and then introduced Steve Braun, Director of Grant County Management. Braun explained that five parcels on W. Bluff were purchased by Grant County through the State EAP Program, and that there are still pending FEMA grant applications to purchase 5 additional parcels on Bluff Street. The purpose of purchasing the properties was to construct a storm water basin, and an application for funding that project was submitted. A cost benefit analysis was completed, but the results were not in favor of such project in that area; however, he stated that with additional engineering work, the Village could continue to look into that project. The intention with the parcels on W. Bluff owned by Grant County is to turn them over the Village whenever the Village Board would like to take ownership. Because those lots were purchased through the State EAP Program, there are fewer limitations for future use of the properties, such as no permanent structures or fencing. Should the pending FEMA grant applications be approved, those parcels will have much stricter limitations for future use. Braun then updated the Board on the projected 2019 Mississippi River flood stages, stating that the information being provided projects that there is a 60% chance the river stage could be higher than the 2001 flood, and a 30% chance that it could be higher than the 1965 flood. Braun stated that there are 56,000 sandbags available in Lancaster, and that he has already contacted the Army Corp of Engineers for use of their pumps if needed. The Corp's pumps cannot be picked up until the Village actually needs to use them. Braun stated that contact has also been made with other communities for use of their pumps, should the Army Corp of Engineers pumps not be available. Braun stated that he has requested that the Army Corp of Engineers come and inspect the levee in Glen Haven, and asked the Board to get back to him if Cassville has any areas for the Army Corp of Engineers to inspect in Cassville as well.

Committee Reports

Water and Sewer (Hauk) – no report

Park (Vogt) – no report

Recreation/Library (Hampton) – Hampton had provided her proposal of pool wages for 2019 season to Clerk Schmitz as follows: Rachele Breuer \$6,500 (no increase from last year), Cara Drew \$10.00/hr (\$8.50 last

year). A \$0.50 cent increase for those moving from Life Guard to Lead Guard based on \$0.25 for returning and \$0.25 for added responsibilities. \$0.25 cent increase for those returning. Keep the starting wage at \$7/hour. Vogt made a motion to approve the pool wages for 2019 season as presented, with a second by Lau. Roll call vote: Hampton- absent, Harbaugh-yes, Hauk-absent, Lau-yes, Ploessl- yes, Vogt-yes, and Williams-yes; motion carried.

Streets (Harbaugh) – Harbaugh requested funds for a new CASE SV185 or a CASE SR210 skid steer. He stated that the Street department would trade in their CASE 40XT skid steer for a trade-in value of \$8,450, making the final cost of the SV185 at \$29,350 or the final cost of the SR210 \$30,950. Williams stated that Street Equipment Replacement account currently has \$15,600 available. Vogt made a motion to purchase the SR210 at a final cost of \$30,950, with a second by Lau. Roll call vote: Hampton- absent, Harbaugh-yes, Hauk-absent, Lau-yes, Ploessl- yes, Vogt-yes, and Williams-yes; motion carried.

Buildings (Ploessl) – New flooring and a 42” door have been installed, and the painting is completed for the Grant Regional Clinic side of the Tranchita building. Ploessl stated that carpets and ductwork still have to be cleaned, blinds are still needed, and the back door will need to be replaced with a steel door. Ploessl estimated the costs thus far to be under \$8,000. Clerk Schmitz stated that the last email correspondence between the Village and David Smith from Grant Regional stated that their electronic medical record vendor will not be ready until May, and that Smith estimated that they would begin occupancy of the Cassville clinic in the middle of May.

Zoning, Licensing and Ordinances (Lau) – Lau made a motion to approve an Operator’s Licenses for Kasha Vogt, with a second by Harbaugh. Roll call vote: Hampton- absent, Harbaugh-yes, Hauk-absent, Lau-yes, Ploessl- yes, Vogt-abstained, and Williams-yes; all were in favor, motion carried.

Airport/Finance (Williams) – no report

Department Reports

Police (McDonald) – no report

Attorney (Glass) – no report

Street (Nemitz) – no report

Utility (Mergen) – no report

Tourism (Schmitz) – Tourism has heard from one food producer, and three local non-food producers thus far with interest in participating in a Farmers’ Market this summer. Schmitz stated that she will be attending the Wisconsin Governor's Conference on Tourism on 3/17/19-3/20/19. February Tourism bills were \$236.76.

Lau made a motion to accept the Tourism report as presented, with a second by Vogt; all were in favor, motion carried.

Clerk-Treasurer’s Report (Schmitz) - The financial report was presented as follows: Village cash on hand after vouchers \$2,208,102 and Utility cash on hand after vouchers \$281,135. Harbaugh made a motion to accept the financial report as presented, with a second by Ploessl; all were in favor, motion carried.

Business for Board Consideration:

Delta 3 Engineering representative Jordan Fure gave the Village the project manual for the proposed 2019 Utilities’ Improvements for Denniston Street, and stated that notice for bids ran in the paper last week and will run again this week. Bids for that project will be held on 3/21/19 at 2:00 p.m. at the Municipal Building. Fure also provided the proposed Capital Improvement Program for the Village, which should be reviewed by the Board for possible action during the April Board meeting.

Mary Perkins requested to have a weekly Bible study group at the Municipal Building on Fridays from 5:30 p.m. to 6:30 p.m. starting on 4/26/19. Discussion was held and the members present decided to table the topic until the April Board meeting.

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The Board discussed revisions to Ordinance No. 6.07 pertaining to the timely removal of ice. Lau made a motion to amend Ordinance No. 6.07 to state ice and snow shall both be removed within 24 hours after such condition exists on sidewalks, with a second by Ploessl. Roll call vote: Hampton- absent, Harbaugh-yes, Hauk-absent, Lau-yes, Ploessl- yes, Vogt-yes, and Williams-yes; motion carried.

Discussion was held regarding revisions to Ordinance Chapter 4 of the Municipal Code of the Village of Cassville related to Traffic Code as it was presented to the Board during the March meeting in its entirety. Harbaugh made a motion to accept the revisions to Ordinance Chapter 4 of the Municipal Code of the Village of Cassville related to Traffic Code in its entirety, with a second by Lau. Roll call vote: Hampton- absent, Harbaugh-yes, Hauk-absent, Lau-yes, Ploessl- yes, Vogt-yes, and Williams-yes; motion carried.

Clerk Schmitz stated that the Fire Department will be ordering the chassis of the truck at the end of the month. During the January meeting the Board approved \$180,000 in funding, with the understanding that \$90,000 of the funds would be due in 2019, and the balance of \$90,000 would be due upon the truck's competition in 2020. Schmitz stated that there is presently \$53,000 in the Fire Department Equipment replacement fund, leaving a need for the Village to obtain a loan for the 2019 balance of \$37,000. Schmitz provided the Board with amortization schedules from three separate banks for \$37,000. Upon reviewing the amortization schedules, Harbaugh made a motion to approve the \$37,000 loan with a five-year term at an interest rate of 3.5% at Royal Bank, with a second by Ploessl. Roll call vote: Hampton- absent, Harbaugh-yes, Hauk-absent, Lau-yes, Ploessl- yes, Vogt-yes, and Williams-yes; motion carried.

Harbaugh made motion to enter closed session pursuant to WI St. Stat. 19.85 (1) (c) to discuss the resignation of Village Attorney, Daniel Glass, with a second by Lau; all were in favor, motion carried.

Vogt made a motion to end the closed session and reopen the meeting to the public, with a second by Lau; all were in favor, motion carried.

Harbaugh made a motion for the Village Clerk to send out letters of interest to local law firms looking for legal representation for the Village due to Attorney Glass's resignation, with a second by Vogt. Roll call vote: Hampton- absent, Harbaugh-yes, Hauk-absent, Lau-yes, Ploessl- yes, Vogt-yes, and Williams-yes; motion carried.

Board Comments

Vogt asked for discussion regarding the recent watermain break on Denniston Street, between HWY 81 and Front Street. Mergen stated that was only the second watermain issue in that area in years. Vogt asked the Board to consider repairs to Denniston Street, between HWY 81 and Front Street, during the proposed 2019 Utilities' Improvements for Denniston Street. Brief discussion was held regarding adding that portion of Denniston Street to the proposed 2019 project, no action was taken.

There being no further business to come before the meeting, Lau made a motion to adjourn, second was made by Vogt; motion carried and the meeting was adjourned at 8:26 p.m.

Respectfully submitted,
Jen Schmitz, Village Clerk