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CASSVILLE VILLAGE BOARD MEETING
Minutes
Municipal Building, Village Board Room
January 14, 2019 at 7:00 p.m.

A meeting of the Village Board of Trustees of the Village of Cassville was held on January 14, 2019 at 7:00 p.m. in the Board room of the Cassville Municipal building.

Village President Williams called the meeting to order at 7:00 p.m. and Clerk Schmitz recorded the minutes. Roll call: Hampton, Harbaugh, Hauk, Ploessl, and Vogt, - present. Lau was absent. Also, present were: Police Chief- Brent McDonald, Utility Supervisor-Josh Mergen, Village Counsel-Daniel Glass, Delta 3 Engineering representative- Jordan Fure, Cassville Fire Chief- Ron Hampton. Community members- Donna Thiesen, Richard Markham, Isaac Okey, and Ron Kelly. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Hampton made a motion to approve the minutes of the December 10th Village Board meeting, second by Hauk; motion carried.

A motion was made by Harbaugh to approve the vouchers for payment, Hauk seconded it; motion carried.

President's Report (Williams) – Williams again announced that Harbaugh, Lau, Vogt, and himself will be up for re-election in April 2019 and their nomination papers have been filed timely in the Clerk's office. He also noted that the USDA Public Comment meeting for the proposed Cardinal-Hickory Creek 345-kV Transmission Line Project Draft Environmental Impact Statement on January 23 at the Cassville Elementary school gym has been postponed due to the federal government shutdown. Williams reported that Grant Regional Health Center has requested to open a clinic in the Tranchita Building at 222 E. Amelia Street and discussion was held. A motion was made by Hampton to allow Grant Regional to use half of the Tranchita Building for a clinic, rent free for period of one year, Harbaugh seconded it. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Committee Reports

Water and Sewer (Hauk) - Utility Supervisor, Josh Mergen, stated the VFD line is installed.

Park (Vogt) – no report

Recreation/Library (Hampton) – no report

Streets (Harbaugh) – no report

Buildings (Ploessl) – Ploessl stated that Freisen's Plumbing and Heating has not yet provided an estimate to the Village for the needed updates to the HVAC system at the Municipal Building.

Zoning, Licensing and Ordinances (Lau) – no report

Airport/Finance (Williams) – no report

Department Reports

Police (McDonald) – Chief McDonald provided copies of the Cassville Police Departments Annual year-end report, which included a report from the Grant County Sheriff's Office listing out calls that their department assisted the Cassville Police Department with. A motion was made by Vogt to approve the annual police report, Hauk seconded it; motion carried.

Attorney (Glass) – no report

Street (Nemitz) – no report

Utility (Mergen) – no report

Tourism (Schmitz) – The webcam at the Ferry landing has been placed on a hold due to the federal government shutdown as the grant funds are not presently available for disbursement. The "Welcome to Cassville" sign

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installation continues to be postponed due to the ground being too soft. A motion was made by Hampton to approve the Tourism report, Hauk seconded it; motion carried.

Clerk-Treasurer's Report (Schmitz) – Schmitz requested that the employee manual be updated to list that employee time sheets will be due on Monday morning prior to payday, not Tuesday morning as it is currently listed. Due to the direct deposit payroll, a file needs to be submitted to the bank on the Tuesday prior to payday. Schmitz also requested that the employee manual be updated to allow an employee to use accrued sick, personal time, and vacation leave in increments of at least one hour in length for consistency between the approved use of time off. A motion was made by Vogt to update the Village employee manual to list that employee time sheets are due on Monday morning prior to payday, and to allow an employee to use accrued sick, personal time, and vacation leave in increments of at least one hour in length, with a second by Hampton. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried. The financial report was presented as follows: Village cash on hand after vouchers \$2,094,737 and Utility cash on hand after vouchers \$319,357. Hauk made a motion to accept the financial report as presented, with a second by Vogt; motion carried.

Business for Board Consideration

Temperley Excavation invoice 102 for the curb and gutter work on Front Street was presented by Delta 3 Engineering, Jordan Fure. Hampton made a motion to approve the payment of \$13,702.70 as presented, with a second by Harbaugh. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Temperley Excavation Pay Application #7 for Bluff/Pennsylvania Street Project was presented by Delta 3 Engineering, Jordan Fure. Hauk made a motion to approve the payment of \$40,309.02 as presented, with a second by Harbaugh. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Cassville Fire Chief, Ron Hampton, provided an update on 2017 FEMA flood funds that have been received by the Village thus far. R. Hampton, also made request for a new pumper truck for the Cassville Fire Dept with a budget of \$400,000, minus a Fire Department contribution of \$40,000, leaving an estimated net price to taxpayers of \$360,000, stating that overruns on the project will be covered by fire department fundraising. R. Hampton proposed the Village of Cassville share of \$180,000, Cassville Township of \$90,000, and Waterloo Township of \$90,000. Hauk made a motion that the Village would fund up to \$180,000, with a second by Vogt. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

C. Hampton stated that she has participated in additional meetings that have been held with Second Harvest and Catholic Charities regarding the possibility of opening a food pantry in Cassville. The group had requested to open a food pantry to serve Cassville and the surrounding area residents. Discussion was held. A motion was made by Harbaugh to allow a Food Pantry to use the remaining available half of the Tranchita Building for a food pantry, rent free for period of one year, Ploessl seconded it. Roll call vote: Hampton-abstained, Harbaugh-yes, Hauk-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

There being no further business to come before the meeting, Harbaugh made a motion to adjourn, second was made by Hauk; motion carried and the meeting was adjourned at 8:07 p.m.

Respectfully submitted,
Jen Schmitz, Village Clerk