

12-10-2018

CASSVILLE VILLAGE BOARD MEETING  
Minutes  
Municipal Building, Village Board Room  
December 10 at 7:00 p.m.

A meeting of the Village Board of Trustees of the Village of Cassville was held on December 10, 2018 at 7:00 p.m. in the Board room of the Cassville Municipal building.

Village President Williams called the meeting to order at 7:00 p.m. and Clerk Schmitz recorded the minutes. Roll call: Hampton, Harbaugh, Hauk, Lau, Ploessl, and Vogt, - present. Also present were: Police Chief-Brent McDonald, Street Supervisor-Dion Nemitz, Utility Supervisor-Josh Mergen, Village Counsel-Daniel Glass, Delta 3 Engineering representative- Bart Nies. Community members- Donna Thiesen, Linda Reynolds, Richard Markham, Susan Krause, Isaac Okey, and Ron Kelly. A quorum of trustees was present, and the meeting, having been duly convened, was ready to proceed with business.

Lau made a motion to approve the minutes of the November 13<sup>th</sup> Budget Hearing meeting, as well as the November 13<sup>th</sup> regular Village Board meeting, second by Hauk; motion carried.

A motion was made by Hampton to approve the vouchers for payment, Harbaugh seconded it; motion carried.

Harbaugh moved to suspend the agenda order and allow Delta 3 Engineering representative- Bart Nies to present Delta 3 Engineering's business for board consideration, second by Hauk. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried. Nies presented Temperley Excavation Pay Application #6 for the Bluff/Pennsylvania Street Project, stating that the final coat of paving and landscaping will be completed next year. Temperley is working on their punch list and Nies stated that there will be a future change order in 1/2019 for the work Temperley performed on Front Street. Hampton made a motion to approve Temperley Excavation Pay Application #6 for \$67,787.44 as presented, with a second by Lau. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried. Regarding the proposed Boat Pier Facility, Nies explained that the Wisconsin DNR does not allow a Village President or hired consultants to act on behalf of the Village, so he requested the board authorize the Village Clerk to do so. Also, he requested the resolution be revised from #2018-14 to #2018-04 to keep the Village resolutions in numerical order. Lau made a motion to authorize the Village Clerk to act on behalf of the Village, as well revise resolution from #2018-14 to #2018-04, with a second by Hauk. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried. Nies presented the proposed water main replacement project for Denniston Street as part of the 2019 infrastructure improvements at a cost estimate of

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\$125,825.00. Hampton made a motion to approve Delta 3 Engineering to proceed with the Proposed Water Main Replacement Project on Denniston Street from S.T.H. '133' to Dewey Street as the base bid and from Dewey Street to Bluff Street as an Alternate bid, second by Lau. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

President's Report (Williams) – Williams reminded members that nomination papers are to be filed with the Village Clerk by 5p.m. on January 2, 2019. Williams shared a thank you note from the Cassville Dog park committee. He also stated that the Village received a notice from the USDA of a Public Comment Period for the proposed Cardinal-Hickory Creek 345-kV Transmission Line Project Draft Environmental Impact Statement, which will be held on January 23, from 5-7pm at the Cassville Elementary school gym.

Water and Sewer (Hauk) – The rebuilt pump at Well 3 will be installed on 12/18/18.

Park (Vogt) – no report

Recreation/Library (Hampton) – The library is looking at having a book signing and reading in January by local author, Kathy Polich.

Streets (Harbaugh) – no report

Buildings (Ploessl) – Mark Freisen, Freisen's Plumbing and Heating, came to the Municipal building prior the meeting and walked through the building with the Trustees to explain the needed repairs to the HVAC system. The Trustees have requested that Freisen provide an estimate to the Village for the needed updates to the HVAC system during 1/2019. Ploessl mentioned water runoff issues from the downspouts at the municipal building, and stated Jim Dean feels landscape grading, caulking, and adding additional downspouts should help the issue.

Zoning, Licensing and Ordinances (Lau) - no report

Airport/Finance (Williams) – no report

Department Reports:

Police (McDonald) – no report

Attorney (Glass) – no report

Street (Nemitz) – no report

Utility (Mergen) – no report

Tourism (Schmitz) – Schmitz provided copies of the November tourism report, year to date budget, and stated “*Christmas in Cassville*” was a success. The City of Cassville towboat has been invited to Cassville on 7/20/2019, during the Lions Family Fun Day in the Park. The Tourism phone line has been cancelled.

Clerk-Treasurer’s Report (Schmitz) – Direct deposit will be starting for the Village payroll in 1/2019, automatic withdrawal for utility bills will be a 3<sup>rd</sup> payment option in 1/2019, and the Municipal phone and internet upgrade update should be completed in 1/2019. The financial report was presented as follows: Village cash on hand after vouchers \$2,397,374 and Utility cash on hand after vouchers \$312,382. Hampton made a motion to accept the financial report as presented, with a second by Hauk; motion carried.

Business for Board Consideration:

Linda Reynolds requested to hold al-anon meetings at the Municipal Building on Thursday nights, which would require a separate meeting room from already existing AA meetings held on Thursday nights. Lau made a motion to allow al-anon meetings to be held at the Municipal Building on Thursday nights, with a second by Hampton; motion carried.

Regarding the proposed dog park, Sue Krause provided a rough drawing of the park and stated the dog park committee would pay for the required fencing. Harbaugh made a motion to approve a dog park that will be located on Jack Oak near the airport entrance, with a second by Hampton. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Lau made a motion to approve the Village Clerk to attend the League of WI Municipalities workshop in 2019 at a cost of \$125, plus sharing the cost of the two-night hotel stay and mileage with the Potosi Clerk, with a second by Ploessl; motion carried.

As it pertains to the needed repairs to Municipal building HVAC system, as stated by Ploessl, Freisen will provide an estimate to the Village for the needed updates to the HVAC system during 1/2019.

Harbaugh made a motion to move \$3,100 from Police equipment purchases, \$2,221 from Fire Department equipment purchases, and \$650 from Street machinery equipment purchases to the Capital Improvement account, with a second by Hauk. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Vogt made a motion to approve Dresen’s Services sludge hauling contract for 2019-2020 at the same rate as 2017-2018, \$0.04/gallon, with a second by Ploessl. Roll call vote:

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Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Hampton made a motion to obligate the Village to pay, in case the Treasurer thereof shall fail to do so, all State and County Taxes required by law to be paid by such Treasurer, to the County Treasurer with a second by Hauk. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Lau made a motion for the Village Clerk to attend Community Leadership Alliance of Southwest Wisconsin training monthly starting in 1/2019 for six classes, with a second by Ploessl. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Hampton made a motion to change the Village office operation hours to 7:30am – 4pm, with a second by Ploessl. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Bob Blindert was the only contractor who submitted a bid for removal of snow not removed by the owner of the abutting property. Hauk made a motion to approve Blindert's bid for the 2018-2019 snow season with a \$40 minimum or \$0.15/sq ft for soft snow, and a \$45 minimum or \$0.20/sq ft for hard snow, with a second by Hampton. Roll call vote: Hampton-yes, Harbaugh-yes, Hauk-yes, Lau-yes, Ploessl-yes, Vogt-yes, and Williams-yes; motion carried.

Hampton stated that Second Harvest Food Bank reached out to the Village regarding the possibility of opening a Second Harvest Food Bank in Cassville.

Board Comments – none

There being no further business to come before the meeting, Hampton made a motion to adjourn, second was made by Harbaugh; motion carried and the meeting was adjourned at 8:13 p.m.

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Respectfully submitted,  
Jen Schmitz, Village Clerk